

**Call to the Winter Meeting of
The Church of Christ at Dartmouth College
United Church of Christ**

**40 North College Street
Hanover, NH 03755**

February 19, 2017

Agenda for the Meeting

Call to Order - Tom Csatari, Moderator

Opening Prayer - Tom Nordberg, Intentional Interim Senior Pastor

Approval of June 2016 Congregational Meeting Minutes - Tom Csatari

2016 Treasurer's Report - Nancy Marion, Treasurer

2017 Proposed Budget - Trish Jackson, President, Board of Elders

Closing Prayer - Tom Nordberg

Adjournment

THE CHURCH OF CHRIST at DARTMOUTH COLLEGE

Minutes of the Congregational Meeting – June 19, 2016

Call to Order, Opening Prayer, Approval of Minutes

The meeting was called to order by Moderator Tom Csatari and the opening prayer was given by Intentional Interim Pastor Tom Nordberg. The minutes of the Congregational Meeting of February 8, 2016 were approved.

Reports from the Boards of Deacons

CONGREGATIONAL LIFE: Chair Karen Williamson reported that this year the board grew from 3 members to 6 and since all six agreed to stay, with the addition of 2 new members, it will now become 8. She thanked all for being willing to serve.

Programming for the year included responsibility for the Fall Picnic, New Coffee Initiative, Cottage Meetings, oversight of the Kitchen, New Member Orientation Sessions, Easter Breakfast and the Summer Supper with Seven series.

The Board is creating a “How To” notebook detailing everything Congregational Life is doing. It is also continuing discussions with our Parish Nurse Rita Severinghaus to determine how she and the Board can work together to support each other.

OUTREACH: Chair Cinny Benson reported that it is the goal of the committee to provide rich and worthwhile activities which will enable the members of the congregation to use their time, talents and gifts in meaningful ways.

She thanked the CCDC Z Team, Jean and Bob Keene and Susan Weeks, for continuing to shepherd and nurture The Ukama Partnership for which CCDC will be hosting a regional gathering and potluck for a symposium on the Ukama Partnership Program, June 22nd. Cinny urged all to attend. Later in the summer, we will be collecting much needed supplies to be included in a container shipment to Zimbabwe.

Cinny said that Pastor Tom Nordberg had encouraged the committee to “walk rather than talk”. She thanked him and the Board.

RELIGIOUS EDUCATION: Director of Religious Education, Rob Grabill, reported that the Board grew from one that was very small to one that was fully functional. The regular participation of Parish Nurse Rita Severinghaus was very beneficial.

Rob expressed his gratitude to the mentor and parents for a successful confirmation class and to Gail McPeck and her staff for the success of the Sunday School Program.

Campus Ministry was involved with instituting a Bible Study on the lectionary readings for the upcoming Sunday for Dartmouth students as well as serving cups of hot chocolate to them out on the path to class during the winter term.

Tom added that there have been several suggestions for adults: Sunday School and an Open House.

STEWARDSHIP: Chairs Sam Smith and Fiona Heaney reported that the first task of the committee this year was re-establishing itself as the committee responsible for building the budget for the first time in recent years with the much-appreciated help of Jay Benson and the Financial Advisory Committee. The Board members also immersed themselves in information on leases and insurance, as well as working on creating and updating church policies. A full review of the building was taken with

the help of Steve Horton (of Horton Construction Consulting Services, Inc.) for future maintenance and capital needs.

Some current works in process are re-establishing church chore week, cleaning up the building and looking for ways to lease church space efficiently. Other projects include replacing rotting window casings in the Batchelder Lounge and the rental apartment, investigating ways to prevent freezing of drain pipes, and replacing flooring in the Rand Room and hallway.

Fiona Heaney reported that after about 60 years of use, our pew cushions will be replaced this year. She announced that we have two angels among us – Jim and Carol Baum -- who have offered to cover the cost. Jim and Carol were given a standing ovation in gratitude for their generosity.

Lastly, the Board thanked Ken and Kendra for their tireless behind the scenes work in keeping our church running and gave a very special thank you to Jay Benson for his heroic effort, time and wise guidance in keeping Stewardship on course.

Tom Nordberg expressed his thanks to all who serve on Boards.

Approval of the Bicentennial Award – Board of Deacons for Outreach

Cinny Bensen reported that contingent upon our approval The Ruth Paz Foundation in Honduras will be the recipient of half of the \$500 Bicentennial Award, using the \$250 for lab equipment. Hope to Health in Togo which works with pregnant women will receive the other half and use the \$250 to purchase three bicycles to add to those provided by last year's gift. Bob Keene added that Emily Bensen is working with Hope to Health. The Bicentennial Award was approved unanimously.

Announcement of the Linda White Cavanaugh Scholarship and the Harold C. Ripley Scholarship – Board of Deacons for Religious Education

Rob Grabill invited Jacob and Eric McCoy to come forward as recipients of the Harold C. Ripley Scholarship. Jacob will be attending the University of Connecticut while Eric will be going to the Berkeley School of Music. Rob then invited Caroline Rodi to come forward as the recipient of the Linda White Cavanaugh Scholarship. Caroline will be going to St. Lawrence.

Report of the Nominating Committee and Elections

Celeste Dakai, Chair, thanked her wonderful committee. There is only one position left to fill. The slate (attached) was approved unanimously.

Report of the Board of Elders

Steve Benson, President of the Board, stated that judging by the list of positions filled by the Nominating Committee a lot more people are becoming involved in the work of the church which is wonderful. Symbolic of the willingness to serve Steve mentioned the reaction he received when he called 9 people to ask them to serve on the Search Committee. All 9 said, "Yes." Speaking of Tom Nordberg, Steve said it had been a real pleasure to work with him through this interim period.

Steve noted that there is much to celebrate regarding the work accomplished this year as seen in the reports of the Board of Deacons for which he thanked them. He stated that Trish Jackson will be serving as our incoming President.

As far as the next Agenda item (Congregational Vote to call Rob Grabill as Associate Pastor) Steve stated that he had received a phone call just before the church service letting him know that there were technicalities that needed to be taken care of and so the vote needed to be postponed, probably until the Fall.

Tom Nordberg rose and asked to be recognized. Tom stated that throughout his term Steve had been incredibly supportive and attentive – truly a physician of body and soul. Members responded with a heartfelt standing ovation for Steve.

Any Other Business, Closing Prayer, Adjournment

Ann Bradley moved that the letter Tom Nordberg read in church regarding the mass shooting in Orlando and the failure of Congress to pass common sense gun safety measures be sent to the members of Congress who represent our region. The motion was seconded and approved unanimously.

A thank you was extended to Jay Benson for working through issues regarding the Church apartment now that Drew and Stephanie will be moving to a home this summer.

Tom offered a closing prayer.

Adjournment was at 11:40 A.M.

Respectfully submitted,

Susan Kessler, Substitute Clerk

UCC at Dartmouth College

Cash/Funds		12/31/16	12/31/15	12/31/14	12/31/13
Mascoma Savings Bank		Amount	Amount	Amount	Amount
Operating Account	\$	73,376 \$	56,821 \$	65,034 \$	46,680
Christmas Market Nepali*****	\$	16,780 \$	22,581 \$	26,782 \$	18,409
Bicentennial Cd's & Savings*	\$	26,950 \$	28,640 \$	28,637 \$	27,426
Miscellaneous Memorial Fund**		\$	28,793 \$	23,600 \$	23,151
Morgan Stanley					
Operating Account	\$	32,054 \$	29,190 \$	27,653 \$	44,970
Capital Campaign/Masland	\$	2,283 \$	2,881 \$	2,881 \$	2,881
United Church Funds					
Endowment/Vernon	\$	630,759 \$	611,809 \$	652,993 \$	646,822
Mary Ives Concert Series	\$	78,634 \$	77,640 \$	80,584 \$	79,192
Staff Transition	\$	10,519 \$	13,007 \$	13,335 \$	12,926
Consolidated	\$	598,511 \$	580,890 \$	623,724 \$	607,001
Bicentennial	\$	50,212			
June Russell Fund***	\$	154,857			
June Russell CD's****	\$	50,000	Matures 7/14/18		
	\$	100,000	Matures 5/30/20		
	\$	44,550	Matures 1/27/21		
	\$	1,869,486	\$ 1,452,252	\$ 1,545,223	\$ 1,509,458
Additional Assets					
Fine Arts Investment (Insured)	\$	12,800 \$	12,800 \$	12,800 \$	12,800
Building Value (Insured)*****	n/a	n/a	n/a	n/a	

Notes:

* Money was transferred to new UCF balance remained until 1/6/2017 (Double Counted?)

** We think this fund may have been mislabeled in the past.

*** New Fund established with funds from part of the Russell Bequest

**** There are still 3 CDs from the Bequest that will mature in the future.

***** Fund managed on behalf of Nepali Group

	Budget 2016	Projected Actual 2016	Percent 2016 Budget	PROPOSED 2017 Budget
Revenue				
Leases	\$186,800	\$192,773	103%	\$190,000
Interest, Mortgage & Bank	\$450	\$64	14%	\$65
Plate	\$18,000	\$33,566	186%	\$18,000
Pledges, Current	\$445,000	\$397,917	89%	\$419,000
Pledges, Last Year	\$5,000	\$1,635	33%	\$5,000
Endowment Draw	\$36,401	\$36,401	100%	\$35,466
Rentals	\$1,700	\$1,815	107%	\$1,700
Other	\$8,000	\$0	0%	\$8,000
Total Revenue	\$701,351	\$664,172	94.7%	\$677,231
Expense				
Board of Elders				
Annual Meeting, NH Conference	\$700	\$600	86%	\$700
Elders, Retreat & Miscellaneous	\$140	\$382	273%	\$200
Grafton-Orange Dues	\$3,990	\$4,011	101%	\$4,011
UVIP dues	\$3,200	\$3,200	100%	\$3,200
Total Board of Elders	\$8,030	\$8,193	102%	\$8,111
Religious Education				
Adult Education	\$1,300	\$724	56%	\$1,300
Church School, Curriculum	\$1,500	\$1,074	72%	\$1,500
Church School, Supplies	\$1,000	\$656	66%	\$1,000
Confirmation	\$800	\$982	123%	\$800
Hamilton Library	\$400	\$256	64%	\$400
Campus Ministry	\$500	\$481	96%	\$500
Religious Education Miscellaneous	\$200	\$483	241%	\$200
Special Programs	\$100	\$0	0%	\$100
Youth Ministry	\$150	\$0		\$150
Total Religious Education	\$5,950	\$4,656	78%	\$5,950
Our Church's Wider Mission				
OCWM National	\$42,525	\$42,525	100%	\$42,525
OCWM State	\$51,975	\$51,975	100%	\$51,975
Total OCWM	\$94,500	\$94,500	100%	\$94,500
Outreach				
Crisis Fund	\$1,200	\$200	17%	\$1,200
Memberships and Dues	\$800	\$430	54%	\$800
Outreach, Discretionary	\$3,000	\$1,197	40%	\$3,000
Total Outreach	\$5,000	\$1,826	37%	\$5,000
Congregational Life				
Kitchen Supplies	\$2,536	\$1,672	66%	\$2,000
Fellowship, Programs		\$307		\$500
Pastoral Care	\$400	\$164	41%	\$400
Total Congregational Life	\$2,936	\$2,143	73%	\$2,900
Personnel				
Professional Development	\$1,000	\$1,101	110%	1,000
Professional Expenses	\$6,500	\$4,418	68%	5,000
Bookkeeper		\$18,831		28,000
Program, Dental	\$1,605	\$1,605	100%	2,481
Program, FICA	\$16,301	\$15,087	93%	16,312
Program, Health Insurance	\$45,353	\$33,706	74%	39,150
Program, Pensions	\$28,077	\$27,207	97%	28,150
Program, Salary & Housing	\$205,137	\$214,587	105%	213,320
Support Dental	\$980	\$583	59%	434
Support, FICA	\$8,513	\$8,073	95%	7,081
Support, Health Insurance	\$22,341	\$14,532	65%	11,961
Support, Pensions	\$10,908	\$10,249	94%	11,195
Support, Salaries	\$111,280	\$92,064	83%	89,561
Child Care	\$350	\$0	0%	350
Worship, Substitute Organists	\$800	\$800	100%	800
Worship, Guest Preachers	\$600	\$250	42%	600
Payroll Service	\$1,400	\$1,484	106%	1,400
Worker's Compensation Ins	\$5,000	\$5,137	103%	5,300
Total Personnel	\$466,145	\$449,714	96%	462,095

Stewardship				
Bank Service Charges	\$300	(\$64)	-21%	\$300
Copier Expenses	\$3,400	\$3,971	117%	\$4,000
Dartmouth Computer Access	\$4,068	\$1,362	33%	\$2,500
Electricity	\$11,100	\$6,957	63%	\$10,000
Fuel Oil, Gas	\$26,579	\$16,515	62%	\$20,000
Insurance	\$16,064	\$16,064	100%	\$16,064
Maintenance	\$17,000	\$18,765	110%	\$20,000
Building Capital Reserve Fund	\$18,000	\$18,000	100%	\$3,000
Office Equipment	\$2,000	\$645	32%	\$2,000
Office Supplies	\$3,600	\$4,658	129%	\$3,600
Sewer & Water	\$1,750	\$2,665	152%	\$3,000
Telephone	\$3,576	\$2,992	84%	\$3,576
Trash	\$3,003	\$3,420	114%	\$3,500
Total Stewardship	\$110,440	\$95,950	87%	\$91,540
Worship and Music				
Advertising	\$4,000	\$4,440	111%	\$4,000
Music, Adult	\$200	\$71	36%	\$200
Music, Guests	\$2,000	\$1,500	75%	\$2,000
Music, Handbells	\$500	\$673	135%	\$500
Music, Miscellaneous	\$200	\$24	12%	\$200
Music, Organ Maintenance	\$750	\$1,024	137%	\$750
Music, Piano Maintenance	\$300	\$565	188%	\$300
Worship, Resources & Supplies	\$400	\$260	65%	\$400
Total Worship and Music	\$8,350	\$8,557	102%	\$8,350
Total Expense	\$701,351	\$665,539	94.9%	\$678,446
Net Income				
	\$0	(\$1,367)		(\$1,215)

2016 Commentary (Highlighted Numbers)

Revenue 2016 Pledge and Plate partially comingled.
2016 Gifts gifts not fully reconciled between restricted and unrestricted

Expenses Grafton Orange Dues budgeted wrong
Professional Fees: Mainly adjustments due to Financial Secretary'
Professional Fees: Stipends falling to Salary vs Healthcare
Stewardship: Electricity and Oil much less than budgeted

2017 Commentary (Highlighted Numbers)

Revenue 2017 Pledges down
Added back undesignated gifts
Added \$5K for last year pledges

Expenses Professional Fees: Added book keeper with cleanup costs
Professional Fees: Implemented Personnel/Elders decision on benefit cost sharing
Stewardship: Lowered energy costs and lowered building fund contribution
Stewardship: Raised maintenance cost based on historical spend and cleaning